

HAMILTON THE ELECTRIC CITY PUBLIC ART PROJECT

Appendix A SAMPLE SUBMISSION FORM

Communication:

All questions related to this competition are to be directed to:

Meredith Plant, Sr. Landscape Architect
Placemaking, Public Art and Projects Section
Tourism and Culture Division
Planning and Economic Development Department
City of Hamilton
P. O. Box 2040
Hamilton, ON L8P 4Y5
Tel: 905.546.2424 ext. 1219
e-mail: meredith_plant@hamilton.ca

It is the *Artist's* responsibility to visit the project web page at www.hamilton.ca/publicart to review any posted clarifications or revisions to the Call for Artist documents.

Deadline for Submissions:

Submissions will be received up to and including
Thursday January 19, 2023 at 3:00 PM (EST)

Submissions will be made online via Submittable:

(this sample submission form is for reference only)

Artist Information

Name of *Artist*: _____

Address: _____

(include street, city, province and postal code)

Primary Phone: _____

Secondary Phone: _____

E-mail Address: _____

Submission Checklist

Your submission shall include the following information as outlined in the *Submit to Stage 1* section of the Call for Artists.

- Concept statement
- Site plan sketch
- Conceptual sketch
- Curriculum Vitae
- Visual documentation of relevant past works
- 3 References

Team Members

If submitting as an *Artist-Led Team*, please list the members of your team below

Please note that:

Late submissions will not be accepted;

Incomplete submissions will not be accepted;

Submissions by fax or e-mail will not be accepted and

Hard copy submissions will not be accepted.