

COMMUNITY LIAISON COMMITTEE WOODWARD WASTEWATER TREATMENT PLANT UPGRADE

Meeting #21

September 27th, 2017 - 7:00 p.m.
700 Woodward Avenue, Lab Boardroom

MINUTES

Attendees:

Damin Starr (DS)	Pat Thiessen (PT)
Mark Bainbridge (MB2)	Bert Posedowski (BP)
Atif Khan (AK)	

Regrets

Judie Choppick (JC)	Ivan Luksic (IL)
Ashlee Fougere (AF)	Marilyn Bell (MB)

Distribution: All

ITEM	DISCUSSION	ACTION
1.	<p>INTRODUCTIONS</p> <p>MB2 welcomed everyone to Meeting # 21 for the Woodward Wastewater Treatment Plant (WWTP) Upgrade Project Community Liaison Committee (CLC).</p>	
2.	<p>CLC PROCESS</p> <p>Review of Previous Meeting Minutes</p> <p>June 28th, 2017 - previous meeting minutes were reviewed. An opportunity for questions or comments on the previous minutes was provided. Action items from the last meeting were identified and discussed as follows:</p> <p>Web Content</p> <ul style="list-style-type: none"> ➤ After the review process, the web content text was updated and the final version was posted on the WUP web-site. The CLC viewed the Clean Harbour Program/WUP web-site. "www.hamilton.ca/cleanharbour" ➤ It was noted that the previous CLC meeting # 20 minutes were not posted on the web-site. City to look into this delay of minutes posting. City will advise CLC members when the minutes are posted. <p>Waiver Document</p> <ul style="list-style-type: none"> ➤ Only two members (DS and PT) signed and return the wavier document. 	Action

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	<p>Handout/Flyer</p> <ul style="list-style-type: none"> ➤ After the review process, the handout/flyer was updated and finalized. The City distributed the final version of the WUP construction notice/flyer covering the footprint up to Parkdale area. ➤ No calls received related to WUP construction (to date) ➤ CLC have shared the information with Crown Point and Homeside neighbourhood associations and is reaching out to the McQuesten association <p>Lab. Extension Project</p> <ul style="list-style-type: none"> ➤ This project has been delayed. Currently, the request for pre-qualification (RFPQ) is with City's Procurement for quality assurance (QA). It is anticipated construction for the laboratory extension will commence in Q1/Q2 2018. It is envisaged that the project construction notices will be released by the project team in spring 2018. Residents living between Brampton and Rennie Street will be covered. CLC will be informed prior to the distribution of construction notices. <p>Odour Complaint</p> <ul style="list-style-type: none"> ➤ There were three odour complaints received one in July and two in September, 2017. These complaints were in regards to odours generated from the sewer on Waterloo Street. Plant Operation staff informed the City Wastewater Collections Section for necessary action (Flushing of the Sewer). <p>CLC Membership</p> <ul style="list-style-type: none"> ➤ It was identified that the CLC process is more effective if there is greater participation. It was agreed by the attending members that it would be appropriate to solicit additional participation in the CLC process to make meetings more effective and provide greater opportunity for input and questions from the community. Existing CLC members to suggest new potential candidate to be introduced to CLC membership. ➤ For any concerns related to CLC membership please contact city staff through Ms. Cheryl Heaslip in our Water and Wastewater Planning and Capital group at 905-546-2424 x2383 	<p>INFO</p> <p>Action</p> <p>INFO</p> <p>INFO</p>
3.	<p>GIF - WOODWARD UPGRADE PROJECT (WUP) WOODWARD UPGRADE PROJECT (WUP) AND WWTP PERFORMANCE</p> <p>GIF-WUP Review and Update</p> <ul style="list-style-type: none"> ➤ An overview of the Green Infrastructure Fund (GIF) program for the Woodward WWTP Upgrades Project (WUP) and Collection System Upgrades (CSUP) was provided. 	<p>INFO</p>

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	<ul style="list-style-type: none"> ➤ Ground breaking ceremony for WUP/MPS sub-project (August 21st, 2017) photographs and construction mobilization activities were shown. 	INFO
4.	<p>OPPORTUNITY for QUESTIONS AND ANSWERS</p> <p>Dog Park</p> <ul style="list-style-type: none"> ➤ The New Electrical Duct Bank will be buried in close proximity to limits of the Dog Park. As per the Construction Contract 2, the Leash-Free Dog Park (located at the southeast end of the Woodward Avenue WWTP site at the terminus of Brampton Street) will be closed entirely for a short period. More specific dates will be known as the project is tendered and the contractor finalizes the construction schedule (November 2017). Drawing showing leash free Dog Park affected by WUP was presented. ➤ It was recommended that signage providing the dog park closure schedule be erected at the park. It was agreed that the signage template will be shared with the CLC before its posting. 	<p>INFO</p> <p>Action</p>
5.	<p>OTHER BUSINESS</p> <ul style="list-style-type: none"> ➤ DS inquired about the time-lines for the Methane Sphere Project (Globe Re-painting) at Woodward Treatment Plant. Based on the current project schedule construction will start in mid-October 2017 and be complete in Q1-2018. 	INFO
6.	<p>Next Meeting</p> <ul style="list-style-type: none"> ➤ The target for the next CLC meeting is planned for last week of February, 2018. Invitations to be sent out will confirm finalized timing. <p><i>Any questions/comments related to these minutes are to be forwarded to Bert Posedowski via Cheryl Heaslip (Cheryl.Heaslip@hamilton.ca) 905-546-2424 x 2383.</i></p>	<p>Action</p> <p>INFO</p>